

Ref No: VTU / VC –Dean Research / 2016/ 08/dt 29.03.2016

Chapter Name : VC –DeanResearch

Date/Time of Meeting : 29.03.16/ 3.30 p.m to 4.30 p.m

Location of Meeting : Board Hall

Members Present :

|                              |                           |
|------------------------------|---------------------------|
| 1. Prof. Beela Satyanarayana | Vice Chancellor, Chairman |
| 2. Dr.Elango                 | Dean Research             |
| 3. Mr.Bhaskar                | Research Co-ordinator     |

### Action Taken Report

The action taken report on different issues (placed at Annexure A) was taken up for discussion in the first instance and resolved that the report submitted be approved.

#### Item No 8.1 : PhD Admission

##### Discussion :

1. The Chair asked the status of PhD Admissions.
2. Dean Research said that they have admitted 4 Research Scholars in the month of January 2016 and next admission opening will start from 2<sup>nd</sup> week of April 2016, Entrance Examination will in the 1<sup>st</sup> week of May 2016.

##### Action :

Dean Research shall make a necessary follow up.

#### Item No 8.2 : Vacancy positions in PhD Admission

##### Discussion :

1. The Chair enquired the status of vacancy positions in PhD admissions
2. Dean Research said that same vacancy position as they have already submitted in the previous meeting. There is no change till date.

##### Action :

Dean Research shall follow up the process.

#### Item No 8.3 : Allocation of Guide

##### Discussion :

1. The Chair said that faculty guiding the PhD scholars should be relieved only when all the research scholars guided by them have been allotted to another eligible Supervisor.
2. The Chair also said that the change of supervisors shall be approved by the Vice Chancellor.

##### Action :

Deans Research shall make a follow up in this regard.

**Item No 8.4 : Thesis and Synopsis submitted**

**Discussion :**

1. The Chair asked the status of thesis and synopsis submission by the students
2. Dean Research said that 1 student have submitted the synopsis.

**Action :**

Dean Research shall make a necessary follow ups.

**Item No 8.5 : Budget Requirement**

**Discussion :**

1. The Chair enquired whether they require any budget for their office.
2. Dean Research said that they don't require any budget.

**Action :**

It is resolved that budget is not required by the office of Dean Research.

**Item No 8.6 : Review meeting**

**Discussion :**

1. The Chair enquired the status of Review Meetings conducted for the Research Scholars.
2. Dean Research said that all the supervisors are conducting review once in six month for their Research Scholars.
3. The Chair asked to submit the report from the next meeting.

**Action :**

Dean Research shall submit the report in all the meetings.

**Item No 8.7 : Course Work Result**

**Discussion :**

1. The Chair enquired regarding the results of Course Work.
2. The Dean Research submitted the following report

| S.No | Course Work          | Registered | Passed | Reappear |
|------|----------------------|------------|--------|----------|
| 1    | Research Methodology | 22         | 16     | 6        |
| 2    | Course Work1 & 2     | 35         | 30     | 05       |

**Action :**

Dean Research shall make a necessary follow ups.

**Item No 8.8 : Exit Feedback**

**Discussion :**

1. The Chair asked to get the feedback from the Ph.D student after completion of viva voce for further improvement.

**Action :**

Dean Research shall make a necessary follow up in this regard.

**Next Meeting will be scheduled on April 25<sup>th</sup> 2016.**

## ANNEXURE - A

### ACTION TAKEN REPORT FOR THE MEETING CONDUCTED ON 22.02.2016

| Item No | Item                               | Action discussed                                                                                                                                                                                                                                 | Action Taken                                                                            |
|---------|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| 7.1     | PhD Admission                      | 1. The Chair enquired the status of PhD Admission.                                                                                                                                                                                               | 4 students have joined for their PhD programme in the month of January admissions.      |
| 7.2     | Vacancy positions in PhD Admission | 1. The Chair enquired the status of vacancy positions.                                                                                                                                                                                           | Dean Research submitted the details                                                     |
| 7.3     | Chairman of SRC Committee          | 1. The Chair said that Chairman BoS of Concern department shall be called for SRC meeting.                                                                                                                                                       | Followed                                                                                |
| 7.4     | Thesis submitted                   | 1. The Chair asked the status of thesis submission by the students.                                                                                                                                                                              | Dean Research said that 1 Fulltime Research Scholar student have submitted the Synopsis |
| 7.5     | PhD Viva Voce                      | 1. The Chair said that PhD Regulations 2013 has the minimum period of 30 days for conducting viva voce after receiving the reports from external; it can also be extended to the candidates belonging to the batch of previous Regulations also. | Approved by Vice Chancellor                                                             |
| 7.6     | Discontinued Students              | 1. The Chair said that any discontinued candidates may be admitted based on the availability of supervisor or vacancy position by recommendation of the Research Committee.                                                                      | Dean Research inform to the students if such cases comes up.                            |